

2018 Operating Budget

	2017 Budget	2017 Actual 12/30/17	Annual 2018	Jan	Feb	Mar	Apr
244 Lots x \$105.48 = \$25,737.12							
Computers/Internet (Tab A) *	\$240.00	\$0.00	\$360.00				
Contract Labor (Tab B)	\$2,944.00	\$600.79	\$1,330.00				
Improvements (Tab C)	\$2,000.00	\$196.37	\$1,165.00				
Insurance (Gen Liability & BOD)	\$4,111.00	\$4,348.00	\$4,600.00				
Equipment Maintenance (Tab D) **	\$720.00	\$821.57	\$585.00				
Postage and Delivery	\$800.00	\$1,035.62	\$500.00				
Professional Fees (Tab E)	\$2,300.00	\$1,480.00	\$6,200.00				
Community Events (Tab F)	\$1,850.00	\$499.85	\$1,200.00				
Supplies (Tab G)	\$1,020.00	\$1,570.35	\$1,300.00				
Operating Expenses (Tab H)	\$850.00	\$1,185.45	\$675.00				
Utilities (Tab I)	\$7,320.00	\$6,357.73	\$6,560.00				
Other Non-Categorized Expenses	\$150.00	\$0.00	\$150.00				
Contribution to Reserve Funds	\$1,000.00	\$1,000.00	\$1,000.00				
TOTALS	\$25,305.00	\$19,095.73	\$25,625.00				

* 2017 info included \$40 for bank fee budget

** 2017 info included pool maintenance budget

2018 Operating Budget

May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Actual Totals
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
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								\$0.00
								\$0.00

2018 Tab A

Computer/ Internet Tab A

	2018 Budget	2018 Actual			
Website Security Essential – 1 Year	\$90.00		Website	Auto Renews 3/22/2018	
Durham Park Info (Domain Name)			Website	Auto Renews 9/24/2019	
Economy Web Hosting			Website	Cancel 9/23/2019	
Site Backup & Restore			Website	Cancel 9/23/2019	Add-on Pack to Econ Web Hosting
Email Storage Upgrade – 1 Year	\$80.00		Website	Renewal Due 1/27/2018	Add-on Pack to Econ Web Hosting (3 GB)
GoDaddy Email Marketing	\$90.00		Website		To email info to Owners vs USPS
Computer Software	\$100.00		DPA Laptop		MS Office
TOTAL	\$360.00	\$0.00			

2018 Tab B

Contract Labor Tab B

	2018 Budget	2018 Actual		
Mowing	\$400.00		If no available volunteers	(2 x around clubhouse area)
Pool (Monthly Service)	\$440.00		8 x 55 = 440	Off-season if we don't provide cleaning
Porta-Potty Rental (1)	\$90.00		DPA Sponsored Events	
Mosquito Treatment x 2	\$400.00		Community Park/Clubhouse	
TOTAL	\$1,330.00	\$0.00		

2018 Tab C

Improvements (Tab C)

	2018 Budget	2018 Actual	Maintenance Project #	
Hand Railing for Pool Patio/Steps	\$100.00		20	Install for safety
Concrete Work	\$250.00		5, 19	Pool sidewalk & bldg back stoop
Masonry Repair	\$65.00		15, 41	Bldg & Rock Wall at Entrance
New Trees in Park	\$100.00		30	Replacements for dead trees/shade
Electrical Work	\$300.00		2	All wiring checked for safety
Bldg Weatherstripping for exterior doors	\$100.00		56	Clubhouse
Security System Upgrade	\$250.00			New camera system for clubhouse

TOTAL	\$1,165.00	\$0.00		
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Equipment Maintenance Tab D

	2018 Budget	2018 Actual	
Fuel (Mower)	\$120.00		Park Maintenance
Fuel (Tractor)	\$100.00		Park Maintenance
Lawn Mower Maintenance	\$50.00		Preventative Maintenance
Tractor Maintenance	\$315.00		Preventative Maintenance/Cylinder Repair

HVAC Preventive Maintenance

Covered until year 2020

TOTAL	\$585.00	\$0.00	
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Professional Fees Tab E

	2018 Budget	2018 Actual	
Bookkeeping Fee	\$1,800.00		Day-to-day bookkeeping operations
Lawyer Fee (1 hr x \$200)	\$1,400.00		Governing documents, tax status, liens
CPA Fee	\$3,000.00		Financial Audit of 2017 records (last audit was 2011 records)

TOTAL	\$6,200.00	\$0.00	
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Activities Tab F

	2018 Budget	2018 Actual	
Easter Egg Hunt	\$125.00		Includes \$30 for Prize Eggs
Summer Splash	\$150.00		Summer BBQ/Pool Opening
Halloween Hayride	\$75.00		
Christmas	\$400.00		
Other	\$400.00		Restocking Ponds w/Fish
Volunteer Days	\$50.00		Water/Soda
TOTAL	\$1,200.00	\$0.00	

Supplies Tab G

	2018 Budget	2018 Actual
Clubhouse Purchases	\$100.00	
Office (paper, printing, ink, etc)	\$600.00	
Supplies - Other	\$500.00	
Maintenance Supplies	\$100.00	Paint & Sealant

TOTAL \$1,300.00 \$0.00

2018 Tab H

Operating Expenses Tab H

	2018 Budget	2018 Actual	
Taxes	\$300.00		Park Property Tax
Fees – Documents	\$275.00		Recording/Copies of legal documents
Other OE	\$100.00		Ballot Counting

TOTAL \$675.00 \$0.00

Utilities Tab I

	2018 Budget	2018 Actual	
Electricity	\$5,420.00		8 x 500 = 4,000 + 4 x 355 = 1,420 (Street lights only)
Telephone (911 Pool Phone)	\$600.00		8 x 75 = 600
Water	\$540.00		12 x 45 = 540 (Baseline usage)

Note: During open pool operating months, membership fees pay for portion of utilities used by pool

TOTAL	\$6,560.00	\$0.00	
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